

Converting Student Files to a Format You Can Read!

Do students every submit work to you in a format you can't read? It can be very frustrating!! There is a great online tool you can use to easily convert most file formats. Best of all, it's free!

1. Go to <http://www.zamzar.com>.

The screenshot shows the Zamzar website interface. At the top, there is a navigation bar with the Zamzar logo, a search bar, and links for Login, Register, Developer API, Manage Files, Formats, Blog, FAQ, and Signup. Below the navigation bar is a banner image of two colorful lizards with the text "Have you ever wanted to convert files without the need to download software?". To the right of the banner are social media sharing buttons for Twitter (10.9k) and Google+ (9.9k). Below the banner is a navigation menu with tabs for Convert Files, URL Converter, Send Files, and Manage Files. The main content area is divided into four steps: Step 1 (Select files or URL to convert), Step 2 (Choose the format to convert to), Step 3 (Enter your email address to receive converted files), and Step 4 (Convert).

2. In the dialogue,
 - a. Select the file to convert. Assume you can convert the file. You will get a message if the file format can't be converted.
 - b. Select the format to which you want to convert.
 - c. Enter your e-mail address.
 - d. Click on Convert.

The screenshot shows the Zamzar website interface with the conversion process in progress. The navigation menu is the same as in the previous screenshot. The main content area is divided into four steps: Step 1 (Select files or URL to convert), Step 2 (Choose the format to convert to), Step 3 (Enter your email address to receive converted files), and Step 4 (Convert). In Step 1, the "Choose Files..." button is highlighted. In Step 2, the "Convert files to:" dropdown menu is set to "mp3". In Step 3, the email address "linda.merillat@washburn" is entered in the text box. In Step 4, the "Convert" button is highlighted. Below the conversion steps is a section titled "Files to convert:" with a table showing the progress of the conversion.

File	Size	Progress	
podcast for module 3.wma	2.6 MB	Pending	<input type="button" value="Remove File"/>

3. Wait. You'll receive an e-mail when the file has been converted. It usually only takes 2-3 minutes.
4. The e-mail is very messy. To keep it simple, just click on the link in the middle of the e-mail.

Hello from Zamzar !

The file that you submitted for conversion is now available for download from Zamzar - all files will be stored for 1 day from receipt of this mail.

Grab a Zamzar account !

- It takes less than a minute and you'll get:
- Faster conversions (usually delivered in less than 5 minutes)
- Larger conversions - up to 1GB in size
- Personal inbox to manage and store up to 100GB of your files
- No intrusive adverts
- And much more ...

Sign up at: <http://www.zamzar.com/signup/>

Alternatively click on the following link to download a copy of your converted file:

<http://www.zamzar.com/getFiles.php?uid=bf538d370d281a48482c3b33fb2b-41f4687a86070e4&targetID=pmVo4ovEokmiaZ3aE0P2tw...>

The following file was successfully converted from wma to mp3 format:

podcast for module 3.wma

Want to have access to your files for longer than 1 day ? Upload your file(s) to [FilePigeon](#) and store your file(s) for 7 days.

Please do not reply to this automatically-generated email. If you have any questions, please email us at support@zamzar.com

Thanks again for using Zamzar.

<http://www.zamzar.com> - Free online file conversion

5. The link takes you to a web page. Again, very messy. Click on the **Download Now** button.

ZAMZAR™
Free online file conversion

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Have you ever wanted to convert files without the need to download software ?

Download your converted file

Click below to download your converted file:

[Why not sign up for a Zamzar inbox to manage your files ?](#)

podcast for module 3.mp3 (3.7 MB) **Download Now**

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6. Save the file to the location you want.